**Kelbrook and Sough Parish Council**

Chairman: C Durance

Clerk:

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**MINUTES of a meeting of Kelbrook and Sough Parish Council held on Tuesday 15 February 2022 at 7.00pm in the Annex, Kelbrook and Sough Village Hall.**

**AGENDA**

**1. Welcome**

The Chairperson Cllr. Durance welcomed all to the meeting.

**2. Attendance, Apologies and Non-Attendance**

Attendance: J Davies (JD); C Durance (CD); P Maskell (PM); G Wilson (GW)

Apologies:

Non-attendance D Mercer

**3. Declarations of Interest/s** - none

**4. Public**

A number of members of the public were present. Chair allowed questions throughout the meeting and for Councillors to explain business

**5. Minutes**

Minutes of the meeting held on Tuesday 18 January 2020 were **AGREED** and approved as a correct record of the meeting. To note also a correction to the minutes of the 14 December Item 11 for Darwen Brass band should read £200 not £20

**Item 15 Neighbourhood Plan** brought forward.

The Chair of the planning group (Debbie Richardson) brought the council up to date and informed them that the Plan was now ready to go forward to the next stage – submission to Pendle Borough Council. After discussion and questions it was proposed (GW) and seconded (PM) that the Council **AGREED** to submit to PBC.

A vote of thanks was agreed for Debbie Richardson and the NP planning committee for their work on this project

**6. Update on ongoing issues from previous minutes**

A verbal update was given on:

1. Project Plan 2022 incl flagpole,
2. Platinum Jubilee - a community meeting to be held to take views from residents
3. Cone on highway on Harden Rd – discussion about parking issues in the village, LCC enforcement, church and resident to be encouraged to come to a compromise to ensure good neighbourliness.

**7. Update on items relating to council procedures.**

1. Minutes – various styles were discussed. **AGREED** to continue with ACTIONS style and include discussion when requested.
2. Computer, website and social media – we will have access in order to update from end of this week.

**8. Police business** – no items

**9. Planning: to consider and comment on any planning application received**

1. Town and Country Planning Act 1990

APPLICATION: 22/0004/FUL

PROPOSAL Erection of single storey holiday home:

AT: Land of Dotcliffe Rd

FOR: Robin Brown

Deadline: 11 February 2022 – some concerns but no opposition

1. Town and Country Planning Act 1990

APPLICATION: 22/0025/OUT

PROPOSAL : Erection of replacement farmhouse (access only)

AT: Moor Gate Farm, Cob Lane, Kelbrook

FOR: Chris Pearson

Deadline: 15 February 2022 – no opposition to business plan but request that it cannot be sold in future

1. Town and Country Planning Act 1990

APPLICATION: 22/0044/FUL

PROPOSAL: Erection of 3 detached dwellings with access from Dotcliffe Rd

AT: Dotcliffe Yard, Dotcliffe Rd

FOR: P Sanderson

Deadline: 18 February 2022 – note a re-application after previous permission lapsed.

**10. Update of** issues **from any other meetings attended**

Verbal update from clerk & councillors on any issues arising from any other meetings attended.

1. West Craven Area Committee 1 February 2022 – speeding, Euravia, water pressure

**11. Finance**

1. Sough Park – Invoice for 21/22, reminder and final notice Grounds Maintenance received
2. Budget 2021/2 and precept – Presented for information (attached to minutes)

**12. To consider approve or otherwise the following:** Bills presented for payment:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Chq No** | **Payee** | **Details** | **Amount £ VAT Inc** | **VAT** |
|  |  |  |  |  |
|  |  |  |  |  |

**12. Communication**- no items

**13. Play Area** – no items

**14. Lengthsman Report** –

1. Discussion re willow tree decorations (for avoidance of doubt - Valentines, Easter, Remembrance, Christmas and any other times determined). We will discuss in timings in future.
2. Workplan 2022 to be incorporated into Council workplan

**15. Neighbourhood Plan –** moved to after Item 5

**16. Correspondence.** - noted

**Date & Time of next full meeting**

The next meeting will be held on Tuesday 15 March 2022 in the Village Hall at 7.00pm.

DATED: 18 February 2022 Chair: